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CHARTER OF PSI BETA[®], INC.

The undersigned natural person or persons, having capacity to contract and acting as the Incorporator or Incorporators of the Corporation under Tennessee General Corporation Act, adopt the following Charter for such Corporation:

1. The name of the Corporation is Psi Beta, Inc.
2. The duration of the Corporation is perpetual.
3. The address of the principal office of the Corporation in the State of Tennessee shall be 1500 Lyndhurst Drive (now registered at 1027 Westbridge Lane), Chattanooga, County of Hamilton.
4. The Corporation is not for profit.
5. The purpose or purposes for which the Corporation is organized is to promote, stimulate, encourage, and recognize general scholarship and interest in psychology by establishing a National Honor Society for students in psychology at two-year colleges and, in general, to nurture academic excellence in all fields of study, through the establishment of such National Honor Society. In general to carry out the purpose of scientific, educational purposes within the meaning of §501(c)(3) of the Internal Revenue Code of 1954 and in this connection to further the foregoing purposes of academic excellence in the field of psychology at two-year colleges, including the taking and holding property in whatever way received and to do such other acts as may be permitted within the laws of the State of Tennessee for non-profit corporations and as further outlined in the Bylaws of the Corporation, and to do any other acts or things incidental to or connected with the foregoing purposes or in advancement thereof but not for pecuniary profit or gain of its Directors or Officers except as permitted under the not-for-profit corporation law of the State of Tennessee.
6. The Corporation is to have members as prescribed and set forth in the Bylaws as adopted by the Corporation from time to time.
7. Other Provisions. The Corporation is constituted to attract support from contributions, directly or indirectly from interested groups and individuals and membership fees and has not been formed for pecuniary profit or financial gain, and no part of the assets, income or profit of the Corporation shall be distributable to or inure to the benefit of its Directors or Officers except to the extent permitted under the not-for-profit corporation law of the State of Tennessee. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this Certificate, Corporation shall not carry on any other activities not permitted to be carried on by a corporation, (a) exempt from Federal income tax under §501(c)(3) of the Internal Revenue Code of 1954, (or the corresponding provision of any future United States Internal Revenue law) or (b) by a corporation contributions to which are deductible under §170(c)(2) of the Internal Revenue Code of 1954 (or for the corresponding provision of any future United States Internal Revenue law).

In the event of dissolution all of the remaining assets and property of the Corporation shall, after necessary expenses thereof, be distributed to such organizations as shall qualify under §501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United State Internal Revenue law). In furtherance of this, no part of the income of the Corporation shall inure to the benefit of any member, trustee, director, officer of the Corporation or any private individual (except that reasonable compensation may be paid for services rendered to or for the Corporation affecting one or more of its purposes), and no member, trustee, officer of the Corporation or a private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Corporation.

November 5, 1981; Carol Tracy, Incorporator.

BYLAWS OF PSI BETA[®], INC.
A Tennessee Not-for-Profit Corporation

ARTICLE I. NAME

The name of the Corporation is Psi Beta, Inc.

ARTICLE II. PURPOSES

The purposes of this Corporation shall be as provided in its Charter and shall be organized on a membership basis. The aims of this Corporation are to be carried out through any and all lawful activities, including others not specifically stated in the Charter but incidental to the stated aims and purposes, both directly and through contributions to any other corporation, trust, fund or foundation whose purposes are religious, charitable, scientific or educational, provided that any such activity or contribution shall conform to any applicable restrictions or limitations set forth in the Corporation's Charter or which are imposed on a corporation described in section 501(c)(3) of the Internal Revenue Code and the regulations thereunder, or on any corporation to which contributions are deductible under section 170(c)(2) of the Internal Revenue Code and to the final regulations thereunder. References to sections of the Internal Revenue Code include those provisions as currently enacted or as they may be amended, or corresponding provisions in any future Internal Revenue Act, and to final regulations promulgated pursuant to such provisions.

ARTICLE III. MEMBERSHIP

The members of the Corporations within the meaning of section 48-601 of the Tennessee General Corporation Act shall be the Chapters (established pursuant to Article VIII). Each chapter shall have one vote in all cases in which a vote of the membership is required. The vote of a chapter shall be determined by a majority vote of the active members (defined in Article IX) of a chapter who are present at a duly called meeting of the chapter. The ballot of a chapter shall be executed and certified by an officer of the chapter and delivered to the secretary of the National Council within the time required by resolution of the National Council.

ARTICLE IV. NATIONAL COUNCIL

4.1 **General Power.** The business and affairs of the Corporation shall be managed by a Board of Directors known as the "National Council." The duties of the National Council shall include:

- a. Developing policy;
- b. Member liaison;
- c. Evaluating applications and admitting chapters;
- d. Determining financial policy and overseeing all Psi Beta assets.
- e. Keeping the membership informed.

4.2 **National Council** Members of the National Council, except for the Executive Director, must be active student or faculty advisor members of Psi Beta. The National Council is composed of the president, president-elect, past-president, regional vice-presidents and Executive Director. Members of the National Council must be at least eighteen (18) years of age, but need not be residents of Tennessee.

- 4.3 **Presiding Officer.** The president shall preside over meetings of the National Council and shall not vote, except to break a tie vote. The president-elect shall preside in the president's absence.
- 4.4 **Vacancies in Board.** A vacancy occurring in the National Council for any reason need not be filled unless the remaining National Council members are fewer in number than that required by law; any vacancy may be filled by vote of a majority of the National Council members then in office or by the chapters, at the discretion of the National Council. The National Council member so chosen shall serve the remainder of the term. If the office of the president should become vacant, the president-elect shall fill the vacancy. At that time the Nominating Committee will hold a new election to fill the office of president-elect.
- 4.5 **Resignation.** Any National Council member may resign at any time by giving written notice to the president, the secretary, or the National Council. Such resignation shall take effect at the time specified therein, or, if no time is specified, at a time determined by the National Council.
- 4.6 **Removal.** Any Council member may be removed with or without cause by a two-thirds (2/3) vote of the National Council whenever, in the sole opinion of a majority of the voting members of the National Council, the best interests of the Corporation will be served by such removal.
- 4.7 **Committees.**
- A. **Executive Committee.** The executive committee shall consist of the president, the president-elect, and the immediate past-president. The Executive Director shall be an ex-officio member without vote. The committee shall have general supervision of the society between meetings of the National Council, shall administer the policies, programs, and activities of the society as formulated by the National Council, and is vested with full power to conduct all business of the society between meetings of the National Council.
- B. **Standing and Special Committees.** The National Council may establish standing and special committees. Committees shall have at least three members, and committee members need not be members of the National Council. Committee chairs and members shall be appointed by the president with the approval of the National Council, with the exception of the nominating committee, which shall be elected by the Council.
- 4.8 **Annual Reports.** Each officer shall file an annual report with the Executive Director no later than July 1 in a form prescribed by the Executive Director. All reports shall be presented to the National Council at the annual business meeting. Failure to file the annual report by July 1 may result in removal from the National Council.

ARTICLE V. NATIONAL COUNCIL MEETINGS

- 5.1 **Meetings of the Council and Committees.** The Council shall hold an annual meeting each year at a time and place designated by the National Council. At the meeting the election results shall be announced and new officers installed. A report of national finances covering the period for the immediately preceding year shall be presented. By resolution, the Council may establish a date or dates on which regular meetings of the Council or of any committee shall be held between annual meetings. A committee of the Council may meet on the dates so established or, if none, on the date set at its previous meeting or when

earlier called by the president, the Executive Director, or by a majority of the committee members. Special meetings of the Council may be called at any time by the president, the Executive Director, or a majority of the Council.

- 5.2 **Place of Meetings.** Meetings of the Council shall be held at such time and location, either within or without the State of Tennessee, as the Council may designate.
- 5.3 **Notice Requirements.** Written notice by any usual means of communication setting forth the place and day and hour of the meeting of annual and other regular meetings and of any special meetings, shall be given to each Council member at least five (5) days before the meeting. Neither the business to be transacted at, nor the purpose of, any regular or special meeting need be specified in the notice or any waiver of notice.
- 5.4 **Waiver of Notice.** Attendance by a Council member at a meeting shall constitute a waiver of notice of the meeting, except where a Council member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Whenever the Council or any committee of the Council is authorized to take any action after notice to any person or persons, or the lapse of a prescribed period of time, the action may be taken without such requirements if at any time before or after the action is completed the person or persons entitled to such notice or entitled to participate in the action to be taken submit a signed waiver of such requirement.
- 5.5 **Quorum.** At all meetings of the Council, fifty (50) percent of the number of Council members then in office shall constitute a quorum for the transaction of business. The presence of a majority of the membership of a committee of the Council shall be required for the transaction of business. When a quorum is once present to organize a meeting it is not broken by the subsequent withdrawal of any of those present. A meeting may be adjourned despite the absence of a quorum. Notice of an adjourned meeting need not be given if the time and place to which the meeting is adjourned are announced at the meeting at which the adjournment is taken.
- 5.6 **Voting.** The vote of a majority of the members present at a meeting at which a quorum is present shall be required for all questions decided by the National Council, except as otherwise specified in these bylaws.
- 5.7 **Presumption of Assent.** A Council member who is present at a meeting of the National Council, or any committee thereof, shall be presumed to have concurred in any action taken at the meeting, unless that member's dissent to such action shall be entered in the minutes of the meeting or unless that member shall submit a written dissent to the person acting as secretary of the meeting before the adjournment of the meeting or shall deliver or send such by registered or certified mail to the secretary no later than three business days after the adjournment of the meeting. Such right to dissent shall not apply to a Council member who voted in favor of such action. A Council member who is absent from a meeting of the Council, or any committee thereof, at which such action is taken shall be presumed to have concurred in the action unless that member shall deliver or send by registered or certified mail a dissent to such action of the secretary or shall cause such dissent to be filed with the

minutes of the proceedings of the Council or committee within 14 calendar days after the minutes are mailed.

- 5.8 **Action by Consent.** The National Council may take any action which it is required or permitted to take without a meeting on written consent of the Council members, which includes signature by facsimile, setting forth the action so taken and signed by all the Council members. Consensus and approval may be given by council members via email and electronic ballots. Such actions should be summarized in annual reports and the minutes.
- 5.9 **Telephone Meeting Allowed.** Participation by members of the Council or any committee designated by the Council in any telephone meeting of the Council or committee by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other shall be permitted. Participation in such a meeting pursuant to this section 5.9 shall constitute presence in person at such meeting. The Council members shall be promptly furnished with a copy of the minutes of any Council meeting held under this section.

ARTICLE VI. COMPENSATION OF NATIONAL COUNCIL MEMBERS

National Council members/officers shall not receive any compensation for their services as National Council members/officers, except for the Executive Director, but the Council may, by written resolution, authorize reimbursement of expenses incurred in the performance of their duties. The Council shall determine the compensation to be paid to the Executive Director, which shall be only for actual service rendered. Any authorization for reimbursement of expenses may prescribe the procedure for approval and payment of such expenses by designated officers of the corporation. Nothing herein shall preclude a National Council member/officer from serving the corporation, with prior approval of the Council, in any other capacity and receiving compensation for such services. The corporation shall make no loans of money or property to any member of the National Council.

ARTICLE VII. OFFICERS

- 7.1 **Titles of Officers.** The Corporation shall have a president, past-president, president-elect, a secretary-treasurer who shall also serve as Executive Director, and a vice-president for each region of the national organization. One person may be elected to more than one office, except that the offices of president and secretary-treasurer may not be held by the same person.
- 7.2 **Election.** Each region of the national organization shall select, by vote of the chapters in that region, a regional vice-president. The president-elect shall be nominated by the Nominating Committee and elected by the chapters. To be eligible for nomination and election to the office of president-elect, a candidate must have served as vice-president and have attended at least one National Council annual meeting while serving as vice-president. A majority vote of those chapters returning ballots by a date clearly specified on the mail ballot shall determine the election results. The secretary-treasurer (Executive Director) shall be appointed by the National Council.

- 7.3 **Term of Office.** The national president shall be elected for a three (3) year term serving one (1) year as president-elect, one (1) year as president, and one (1) year as past-president. A president may serve only one (1) three-year term within any ten (10) year period. The term of office of the regional vice-president is two (2) years. A vice-president is eligible to serve a consecutive two (2) year term if elected, but may not serve more than two (2) two-year terms within any ten (10) year period. Each officer shall hold office until the expiration of the term to which elected or thereafter until a successor has been elected or appointed and qualified.
- 7.4 **Nominating Committee.** At the annual meeting of the National Council, a nominating committee of three shall be elected by the Council. It shall be the responsibility of this committee to nominate at least one candidate for each office and committee vacancy to be filled. A member of the Nominating Committee may not be nominated for any office or committee vacancy without resigning as a member of the Nominating Committee.
- 7.5 **Duties.** All officers as between themselves and the Corporation shall have such authority and perform such duties in the management of the Corporation, in addition to those described in these Bylaws, as usually appertain to such officers of corporations not for profit, except as may be otherwise prescribed by the Council.

ARTICLE VIII. CHAPTERS

- 8.1 **Chapters.** A chapter may be established at a two-year college, which grants associate degrees and verifies the institution's accreditation by the appropriate national or regional accrediting agency. Such agencies include the New England Association of Schools and Colleges, the Middle States Association of Schools and Colleges, the North Central Association of Schools and Colleges, the Southern Association of Schools and Colleges, the Northwest Association of Schools, Colleges and Universities and the Western Association of Schools and Colleges. Two-year vocational, technical, and career institutions offering only general or specialized programs for career opportunities shall not be eligible.
- 8.2 **Establishment.** An application for a charter shall be made to the Executive Director the petitioning group of psychology students and their faculty advisors at two-year colleges and shall consist of:
- a. Name and address of the college, including the name of the department(s) in which the psychology curriculum is taught.
 - b. Validation of the institution's accreditation.
 - c. Supporting signatures of the president and dean of the college.
 - d. A Letter of Understanding signed by the faculty advisor(s).
 - e. A statement accepting Psi Beta's Bylaws and policies signed by each member of the petitioning group.
 - f. A list of psychology courses offered.
 - g. For each student of the petitioning group, a list of the psychology courses taken and grades received and the psychology courses in which the student is currently enrolled. College alumni, who would have qualified for Psi Beta while enrolled, may join as charter members.

- h. A list of current faculty teaching psychology, their degrees, specialization, when and where obtained.
 - i. A copy of the most recent college catalog.
 - j. A payment of the charter fee.
 - k. Proposed date of chapter installation.
- 8.3 **Approval.** The application for a charter shall be approved upon an affirmative vote in writing or electronic ballot by the National Council.
- 8.4 **Installation.** The installation officer of a new chapter shall be chosen by that chapter and approved by the Executive Director. The expenses incidental to the installation shall be paid by the chapter.
- 8.5 **Charter.** Upon the approval of a petition by the National Council, the Executive Director will issue a charter to the chapter to be retained by the college.
- 8.6 **Active Chapters.** Active chapters shall be those which have been granted a charter, which abide by the Bylaws and policies of Psi Beta, which hold elections to membership at least annually, except in national emergencies, which include active student members, and which file an annual report to the Executive Director on or before June 30 of each year.
- 8.7 **Chapter Officers.** Each chapter shall elect its own officers from among its active members in accordance with normal rules of parliamentary procedure. The officers shall include a president, a vice-president, and as many others as desired by the chapter to carry out the usual functions of chapter officers it so desires.
- 8.8 **Faculty Advisor.** Each chapter shall have at least one (1) faculty advisor who is chosen from the local institution's faculty in a manner to be prescribed by the chapter and the psychology faculty, and approved by the local college administration. The faculty advisor(s) shall be responsible for the guidance of the local chapter. The faculty advisor(s) shall have a responsibility to the psychology department, the college, and the national office for maintaining the Psi Beta chapter. The faculty advisor must be a registered member of Psi Beta.
- 8.9 **Chapter Bylaws.** Each chapter shall prepare a set of Chapter Bylaws stating such rules as are needed for conducting the business of the chapter. The National Bylaws shall take precedence over Chapter Bylaws, and no provision in the Bylaws of any chapter shall be contrary to the National Bylaws.
- 8.10 **Inactive Chapters.** Inactive chapters are those in which no elections to membership have been held during a two (2) year period. Any chapter that has held no election of membership for a period of five (5) years may be dropped from the listing of active and inactive chapters. Inactive chapters may not nominate or vote in national elections. An inactive chapter may reactivate by registering new members with the national office.

ARTICLE IX. MEMBERSHIP IN CHAPTERS

9.1 Types of Members.

- a. **Active.** An active member is a student who is enrolled in a college with a Psi Beta chapter, who has received a written invitation to membership from an official chapter and maintained the chapter qualifications, whose national registration fee has been paid and

registration information filed with the national office, and who has been inducted into Psi Beta.

- b. **Alumni.** An alumnus member is a former active member who has terminated active membership in good standing, because the student is no longer enrolled in a college with a Psi Beta chapter. Alumni members do not vote or hold office, but may attend chapter meetings and functions by invitation from the Psi Beta chapter. By re-enrolling in the college, however, an alumnus may resume active status.
- c. **Honorary.** A person may be nominated by a chapter or by the National Council for honorary status because of outstanding contributions to psychology and Psi Beta. The name and qualifications shall be submitted to the National Council for approval by a majority vote of the Council and an invitation. Honorary membership is not open to students or Psi Beta active or alumni members. Honorary members may wear the Psi Beta insignia.
 - 1. National honorary member. Must be known nationally or internationally as an outstanding psychologist or scholar who has contributed to psychology and Psi Beta.
 - 2. Chapter honorary member. Must be known as a scholar and a supporter of Psi Beta or is an earnestly interested supporter of psychology and Psi Beta. After approval by the National Council, the chapter shall register and induct the honorary member and pay the membership fee.
- d. **Faculty members.** Faculty members of the department(s) sponsoring the Psi Beta chapter who have earned at least a MA or MS degree may register as Psi Beta members and pay the national membership fee at the national office.
- e. **Inactive.** A student member whose GPA has fallen below the eligibility requirement may not vote or hold office until the student's grades are brought into compliance with the chapter's eligibility requirements.

9.2 Eligibility.

- a. Minimum qualifications for student membership are:
 - 1. Enrollment at a two-year college with a Psi Beta chapter.
 - 2. An overall B average or better, or the equivalent of ranking in the top 35% of one's class, whichever standard is higher, and at least a B average in at least two quarters or one semester course in psychology. The Psi Beta faculty advisor is responsible for verifying through the registrar's office the scholastic eligibility of candidates for membership.
 - 3. Accumulated the number of credit hours used by the institution to designate full-time status with at least 12 semester hours or the equivalent quarter hours total college credit in courses leading to the associate degree.
 - 4. High standards of personal behavior and integrity may be considered with objective criteria, as the chapter deems relevant or appropriate.
 - 5. Demonstrates a genuine interest in psychology as determined by the chapter.

6. Election approved by the faculty advisor and/or three-fourths (3/4) affirmative vote of the membership present at a regular meeting of the chapter.
 - b. The local chapter may establish higher scholastic requirements than those listed in this Article.
- 9.3 **Cancellation.** Membership obtained on the basis of false information may be voided at any time by the National Council.
- 9.4 **Enrollment of Members.**
- a. Procedure for induction of members shall be:
 1. Each prospective member shall receive a written invitation to membership from the chapter, shall complete registration information, and submit registration fee to the chapter.
 2. One payment from the chapter or the college to cover all registration fees for the induction be paid to Psi Beta.
 3. An official membership card and membership certificate in the name of each new member shall be forwarded to the chapter for proper distribution.
 - b. A copy of the induction ceremony provided by the national organization, or a revision approved by the faculty advisor, shall be used by the chapter to induct members into Psi Beta.
 - c. Membership shall be complete when the registration information has been filed at the national office, the national registration fee has been paid, the induction ceremony has been completed, and the membership card and certificate issued.
 - d. A chapter may admit to active status a member from another Psi Beta chapter upon the presentation of satisfactory credentials.

ARTICLE X. MISCELLANEOUS

- 10.1 **Seal.** The Corporation may have a corporate seal which may be altered at pleasure, but the presence or absence of such seal on any instrument, or its addition thereto, shall not affect its character or validity or legal effect in any respect.
- 10.2 **Indemnification.** The Corporation shall indemnify all National Council members, including ex-officio members, in accordance with Section 48-58-501, *et seq* of the Tennessee Code Annotated.
- 10.3 **Principal Office.** The principal office of the Corporation in the State of Tennessee shall be located at any such place as shall be lawfully designated by the National Council. The Corporation may have such other offices, either within or without the State of Tennessee, as the National Council may designate or as the affairs of the Corporation may require from time to time.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the society in all cases to which they are applicable and in which they are not inconsistent with these Bylaws or any other rules the Psi Beta National Council may adopt.

ARTICLE XII. AMENDMENT

These Bylaws may be amended or repealed, and new Bylaws may be adopted, by the chapters. An amendment approved by the National Council

by a two-thirds vote may be submitted to the active chapters by mail or electronic ballot to be acted upon at a regular or special meeting of each chapter. Adoption shall be by a two-thirds vote of those chapters returning ballots or registering the vote electronically by a date clearly specified on the mail ballot. The resulting Bylaws may contain any provision for the regulation and management of business of the Corporation not inconsistent with law and the Charter. Any amendment of the Charter inconsistent with these Bylaws shall operate to amend the Bylaws *pro tanto*, and those Bylaws or parts of Bylaws which merely summarize or restate the provisions of the Charter or the provisions of the Tennessee General Corporation Act or other law applicable to the Corporation shall be operative with respect to the Corporation only so far as they are descriptive of existing law and of the Charter as amended.

Psi Beta Mission

The mission of the Psi Beta honor society is professional development of psychology students at two-year colleges through promotion and recognition of excellence in scholarship, leadership, research and community service.

The Psi Beta Oath

I attest that I possess all the requirements for active membership in Psi Beta National Honor Society in Psychology for Community and Junior colleges. In accepting membership in Psi Beta, I understand and accept the responsibilities which membership entails. On my honor, I pledge to maintain the ideals for which Psi Beta stands to the best of my ability. I further pledge as a member of Psi Beta to actively cooperate in activities and support Psi Beta with my time and resources as may be required.

SAMPLE PSI BETA[®] CHAPTER BYLAWS

Article I. Name

The official name of this honor society in psychology, recognized by the Student Government Association, is the (*college name*) Psi Beta Chapter.

Article II. Purpose

The purposes of this organization are:

- A. To serve as a means of national recognition of the student's early interest in and dedication to the field of psychology and to scholastic achievement.
- B. To provide opportunities to become acquainted with and involved with the larger field of psychology.
- C. To provide a forum for developing one's perspective about psychology and for building a sense of community and identity with others in the field.
- D. To enhance leadership skills and encourage research.
- E. To provide greater opportunity for student/faculty interaction outside the classroom.
- F. To benefit the campus and community through programs and services.

Article III. Members

Section 1. All full-time and part-time students enrolled at (*college name*) are eligible for membership in the (*college name*) Psi Beta Chapter provided that they meet the following requirements:

- A. Have earned a cumulative grade point average of at least 3.0, including all transfer credits, or a ranking in the top 35% of enrollment, whichever is higher, by the date of induction.
- B. Have earned no less than a "B" in psychology courses, beginning with introductory psychology.
- C. Have completed at least one introductory psychology course and 12 semester hours total college credit and accumulated the number of credit hours used by the institution to designate full-time status in courses leading to the associate degree.
- D. High standards of personal behavior and integrity.
- E. Have a 3/4 affirmative vote of the membership attending a regular chapter meeting.
- F. Have received a written invitation to membership from the official chapter.

Section 2. New members shall be registered at the national office annually and inducted in the fall and spring. This organization may consist of up to five classes of members: active, inactive, faculty, honorary, and alumni members.

- A. Active members are students who have been registered and inducted into membership, have paid chapter dues, have maintained eligibility requirements, have attended at least one Psi Beta meeting per semester, and are still enrolled in school. Only active members may vote and hold office
- B. Inactive members are students registered and inducted into membership, who have not maintained their GPA eligibility for Psi Beta or paid their local chapter dues. Inactive members cannot hold office or vote until they are in compliance with Psi Beta membership and chapter requirements.
- C. Alumni members are invited to all regular chapter meetings, programs and activities. They may not vote unless enrolled in school and reactivated as a chapter member.
- D. Faculty members are registered and inducted the same as student members, but faculty members may not vote or hold office.
- E. Honorary members are nominated by the chapter and approved by the Psi Beta National Council. They are registered the same as faculty members and inducted in a special ceremony provided by in the handbook.

Article IV. Officers

Officers shall be elected by a majority vote of the membership present at the first chapter business meeting in May and installed in the spring induction ceremony. Only active members are eligible to serve. The term of office shall be one year (*or one semester*). Each outgoing officer shall mentor the incoming officer. If an officer cannot fulfill the duties of office, the officer must resign. The chapter will elect a new officer, except in the case of the president who will be replaced by the vice-president. All officers shall perform duties common to the role of the office. (*The Officer section of this handbook has a list of additional offices and duties that can be adapted for the chapter Bylaws.*)

- A. President shall plan agendas, preside at all meetings, appoint committees, communicate regularly with the faculty advisor and other officers, and vote in a tie.
- B. Vice-President shall take over all duties of the president during the president's absence and serve as Program Chair for the chapter.

C. Secretary shall keep minutes and agendas of all business meetings in a notebook, handle all correspondence approved by the faculty advisor relating to the chapter, and maintain a list of all active members and committees in the notebook.

D. Treasurer shall collect all membership fees and dues, deposit the funds in the chapter (or school) account, keep financial records, disperse funds as directed by the faculty advisor, and submit monthly and annual reports to the chapter.

E. Chapter Delegate shall get the consensus or vote of chapter members at a regular chapter meeting on survey issues or ballots provided to the delegate by the National Council and shall submit the results, as directed.

Article V. Meetings

A. The chapter shall hold a regular meeting at least once per month.

1. Active members can vote.

2. The majority vote of active members attending a meeting shall determine the chapter vote for national elections/ballots.

B. The chapter shall sponsor at least one campus-wide program per semester.

C. The chapter shall sponsor at least one field trip for chapter (*and psychology club*) members per semester.

D. The officers shall participate in at least one leadership training workshop following their installation and preceding the first chapter meeting of the school year.

Article VI. Executive Board

The Executive Board shall consist of the elected officers and faculty advisor(s).

Article VII. Finances

A. Members shall pay \$5 local chapter dues per semester.

B. New members must pay to the treasurer the once-in-a-lifetime, tax deductible, national membership fee of \$50 by the deadline, preceding the induction ceremony, determined by the chapter. Inductees shall receive a membership certificate and card, plus a gold-plated Psi Beta pin, from the national office.

C. The Psi Beta chapter account must contain at least \$50 at the end of the year to be carried to the next academic year.

D. The chapter shall submit a budget request to the student government annually.

Article VIII. Parliamentary Authority

All rules and regulations established by the national Psi Beta Charter, Bylaws and policies, the Student Government Bylaws, and (*college name*)'s policies and procedures must be adhered to over and above the local chapter Bylaws. Business meetings shall be conducted by *Robert's Rules of Order*.

Article IX. Amendments

These Bylaws may be altered, amended, or repealed by a majority of the active members, following a second reading, so long as the changes are in compliance with the national Psi Beta Charter, Bylaws and policies and the institution's policies and procedures.

PSI BETA POLICIES

- Only registered members or honorary members may order and wear the Psi Beta insignia.
- Courses required to meet qualifications for membership in Psi Beta includes courses offered by the department(s) which sponsor(s) the local Psi Beta chapter and utilize a body of knowledge from the psychology curriculum. These courses must be transferable to a four-year institution.
- The Psi Beta official colors are royal blue and gold. Blue is the color of wisdom and truth. Golden yellow represents science and research.
- The council shall hold an annual meeting for reporting national election and award results and the national finances at the time and place of the APA national convention.
- It is Psi Beta's policy not to possess, sell, use and/or consume alcoholic beverages or any illegal drugs or controlled substances at any chapter sponsored or endorsed event.
- No chapter may conduct activities that create embarrassment, harassment, or ridicule, nor any other activities which are not consistent with the regulations and policies of the educational institution.
- Psi Beta chapters that have been consistently active for 15 consecutive years shall be recognized and inducted into the Psi Beta Hall of Fame.
- Psi Beta alumni chapters may be formed by Psi Beta alumni and be officially recognized by registering with the national office. Registration information should include the date organized, officers, and the name, address, and telephone number of the liaison with the national office. The chapter will be named after its local chapter(s). To be officially recognized as an active alumni chapter, a fee of \$25 must be paid to the national office annually. A certificate of recognition for the alumni chapter will be awarded by the national office in the charter year. The purpose of an alumni chapter is to support the local Psi Beta chapter in its activities and to nurture fellowship.
- The Psi Beta charter fee shall be \$150.
- The Psi Beta membership registration fee shall be \$50, which includes a gold-plated or silver-plated Psi Beta logo pin, membership certificate, and membership card.
- The Presidents Circle, comprised of all former Psi Beta national presidents, is available to serve as an advisory board to the Psi Beta National Council.
- May 15 is the deadline for the Allyn & Bacon research papers to be received in the Psi Beta national office via email or computer disc in Microsoft Word format. The cover sheet may be submitted by US mail or fax. June 1 is the deadline for all other competition submissions to be received in the Psi Beta national office. Specific submission requirements are included in the award criteria.
- The new position of Director of Chapter Relations will work with chapter advisors and officers and will have a toll-free number (888) PSI BETA or (888) 774-2382.
- The Governance Policy of Psi Beta approved August 2004 includes (1) a State Liaison to serve as a link between chapter advisors in the state and regional vice-presidents (2) Chapter Delegates to serve as a link between the chapters and National Council.
- Psi Beta publishes a fall and spring newsletter annually. The online newsletter is called News Updates for year-round news.
- SyCom Services Corporation hosts and maintains the Psi Beta Web site and database, and provides the Director of Chapter Relations.
- Psi Beta approved a Virtual Server Agreement for SyCom Services Corporation and active Psi Beta Chapters, which allows chapters to use Psi Beta server space under specific guidelines, as long as a signed in blue ink hardcopy agreement is filed at the Distribution Center.
- Psi Beta approved a revised Privacy of Information Policy to be enforced and available to students and faculty registering for membership.
- Beginning 2006, the National Council expanded the Carol Tracy Community Service award to two categories: Chapter and Individual, each rewarded with a certificate and \$100.

PRIVACY POLICY

Privacy Information

Any Personally Identifiable Information provided by you will be used in the following manner.

1. Your Name and Chapter will be listed in the New Member section of both the online (Internet) and printed newsletter.
2. Your Name and Address will be supplied to a third party for the purpose of mailing newsletters. This company is prohibited from disseminating this information.
3. All of your information will be supplied to SyCom Services Corporation (a third party) who manages our distribution center and prints certificates and membership cards. SyCom will not distribute ANY information that violates this policy. .
4. Your racial, ethnic, and demographic information (if you elect to supply the information) will be used for two purposes ONLY: 1) to determine the characteristics and trends of the member population and 2) to provide members with information about additional educational and professional development opportunities.

By clicking the submit button you give your consent to Psi Beta to use your Personally Identifiable Information as specified in our Privacy Information Policy.

This page will be updated as the need arises. Please check back from time to time for any changes.

ORGANIZATION OF PSI BETA

CHAPTERS

- Administered by faculty advisors and student officers.
- Each active chapter has one vote in national elections. The Chapter Delegate registers the chapter vote by ballot.
- Constitution, Bylaws, and policies of chapters must be compatible with the national Charter, Bylaws, and policies and with the institution's policies and procedures.
- The chapter is coordinated by:
Faculty Advisor(s), Student Officers (Executive Council or Committee), Members, Committees (e.g., screening, steering).
- Reports to the National Office.
- Faculty Advisors appointed as State Liaisons touch base with chapters and two-year colleges in state and report to regional vice-presidents

NATIONAL OFFICE

- Policies are implemented and finances are managed by executive director.
- Executive director edits newsletter and works with other organizations
Executive director works with the Distribution Center fulfillment responsibilities, Webmaster and Director of Chapter Relations.
- Reports to the National Council.

DISTRIBUTION CENTER

- Director of Chapter Relations serves as liaison between chapters and the Executive Director.
- Reports to the National Office.
- Membership registrations are recorded and preserved.
- Merchandise orders and membership certificate orders are fulfilled
- Web site and database are maintained by SyCom Services Corporation.

NATIONAL COUNCIL

- Establishes policies and goals of Psi Beta.
- The National Council is composed of the following:
President-Elect—Nominated from eligible former and present vice-presidents by the Nominating Committee and elected annually by the chapters in the spring for a one-year term followed by one year as president and one year as past-president.
President—One-year term following term as president-elect.
Past-President—One-year term following term as president.
Regional Vice-President—One from each of the five regions nominated and elected by the chapters in his/her region for a two-year term. Nominations in January, elections by April.
Odd year elections: Midwestern, Southeastern
Even year elections: Eastern, Southwestern, Western/Rocky Mountain
Executive Director—Appointed by the National Council.
- Reports to the chapters.

AFFILIATIONS

- American Psychological Association (APA)
- American Psychological Society (APS)

ALLIANCE

- Psychology Teachers at Community Colleges ([PT@CC](#)) and APA Education Directorate
- Division Two of APA/Society for the Teaching of Psychology (STP)
- Psi Chi
- Psychology Partnerships Program (P3) and College Teachers of Undergraduate Psychology (CTUP)

MEMBERSHIP

- Association of College Honor Societies (ACHS)

PSI BETA HISTORY

Psi Beta, the national honor society in psychology for community and junior colleges, was founded and incorporated in the state of Tennessee by Carol Tracy and eleven charter chapters on November 5, 1981. Ruth Cousins who served as the Psi Chi executive director for thirty-three years, inspired the founding of Psi Beta by convincing her daughter, Carol Tracy, to create the society. Psi Chi members teaching at two-year colleges were eager to offer the advantages of honor society membership to their students, but Psi Chi was not permitted by the Association of College Honor Societies (ACHS) to charter chapters at two-year colleges. Ms. Tracy's husband suggested the name Psi Beta, because the honor society was the second national honor society in psychology and Beta is the second letter in the Greek alphabet.

In 1981, Psi Beta began publishing the *Psi Beta Newsletter*, which continues to be published three times a year—fall, winter and spring. In 1982 the Psi Beta National Council elected the first national president, Jim Hail, EdD, of McLennan Community College in Waco, Texas. Dr. Hail worked closely with Ms. Tracy, the National Council, and the chapters in finalizing the bylaws and approving the logo and the design for Psi Beta jewelry. The official colors of gold and royal blue were adopted for the society.

The second national president, Professor Alan Schultz of Prince George's Community College in Largo, Maryland, was elected by the council to serve 1983–84. The first council meeting was held by conference call in 1983. Psi Beta jewelry became available for members to order. In 1984 Psi Beta chapters were divided into five regions and vice-presidents were elected by the chapters in their respective regions to serve on the National Council as well as to head their regions. Also in 1984, Psi Beta President Schultz was the first to represent Psi Beta as a participant in a psychology convention program.

Psi Beta's third national president, Margaret S. Martin, PhD, Piedmont Technical College, Greenwood, South Carolina, was elected to three one-year terms, 1984–85, 1985–86, and 1986–87. During Dr. Martin's three years as president, she emphasized the recruitment of chapters and designed an attractive brochure which was distributed to prospective chapters. The first *Psi Beta Handbook* was published for the 1986–87 year, and honor cords for members to wear at graduation, in recognition of their scholastic achievements, were designed in Psi Beta's colors of royal blue and gold.

Dr. Martin, as a member of the American Psychological Association (APA), enhanced Psi Beta's image in the psychology community. She served a three-year term on the APA Committee on Undergraduate Education (CUE) and served on the APA Educational Affairs Division's Advisory Board of *Network*. In addition, Psi Chi (Psi Beta's sister honor society in psychology for senior colleges and universities) invited Psi Beta President Martin and Executive Director Carol Tracy to participate for the first time in a Psi Chi national convention held in conjunction with the 1986 APA annual convention in Washington, DC. Psi Beta launched its first research award in 1987.

The Psi Beta National Council elected Ann E. Garrett Robinson, EdD, South Central Community College (later renamed Gateway Community-Technical College) in New Haven, Connecticut, as Psi Beta National President for the 1987–88, 1988–89, and 1989–90 terms. Dr. Robinson continued to serve on the council as past-president, 1990–91, and served as the first historian, 1991–92. As incoming president, Dr. Robinson attended Psi Beta's second national convention in New York in 1987 with President Martin and Executive Director Tracy. They met B. F. Skinner, who autographed a copy of Psi Beta's first handbook.

President Robinson's first goal was to apply for Psi Beta's affiliation with APA, which was approved and announced during the APA convention in Atlanta, August 1988. At that convention Psi Beta was assigned its first room and time for a National Council business meeting. Also during President Robinson's first term, she sought to recognize the founders of Psi Beta. As a result, the National Council named the Psi Beta research paper award after cofounder Ruth Cousins and established the first annual Carol Tracy Community Service Award in honor of Psi Beta's other cofounder and executive director. In November 1987 Psi Beta welcomed the Psi Chi national headquarters to Chattanooga, Tennessee.

During President Robinson's 1988–89 term, the Psi Beta National Council amended the bylaws. The amendments included the change from a one-year term for the president to a three-year term, to be served as president-elect, president, and past-president. At the 1989 APA convention in New Orleans Psi Beta presented to Ruth Cousins, cofounder and mentor of Psi Beta, the society's first honorary membership. Also, in 1989, Psi Beta banners in gold and blue with the Psi Beta seal were made available for chapters to purchase.

At the 1990 APA convention in Boston, the Psi Beta/Virginia Staudt Sexton National Faculty Advisor Award was presented to the first recipient. The award was established by Virginia Staudt Sexton, PhD, a former president of Psi Chi. In 1991 Dr. Sexton would be granted the second national honorary membership in Psi Beta. President Robinson's council voted to apply for affiliation with the American Psychological Society (APS). Psi Beta had 100% of the council present at the annual business meeting for the first time. Dr. Robinson installed the new council members, including Richard E. Miller, PhD, Navarro College, Corsicana, Texas, as president.

During President Richard Miller's leadership, 1990–91, Psi Beta's affiliation with APS was approved. HarperCollins Publishers established three Psi Beta awards totaling \$1,000, to be presented in 1992 for winning research papers on the teaching/learning process. President Miller and the Psi Chi president sought ways to develop a closer working relationship. As a result, in July 1991 the Psi Beta headquarters moved from Carol Tracy's home to

Psi Chi's headquarters and Carol Tracy served as Psi Beta's executive director while sharing time as Psi Chi's financial officer. Psi Beta celebrated its 10th anniversary at the 1991 APA convention in San Francisco. Former presidents Hail and Martin participated in a symposium with the serving council members on the history of Psi Beta. The council honored Ruth Cousins, retiring executive director of Psi Chi, by naming the distinguished lecture series after her, beginning in 1992. Sandra Ladd, West Valley College, Saratoga, California, was installed as Psi Beta national president.

President Ladd devoted her 1991–92 term to networking with Psi Chi and writing an ethnic minority mentoring proposal, Diversity Project 2000 (DP 2000), which was proposed to APA and the National Institute of Mental Health during the 1992 Annual APA National Convention in Washington, DC. During the convention the Psi Beta and Psi Chi National Councils held their first joint meeting where they drafted a mission statement and a formal policy for the two societies, creating a plan of cooperation, which was adopted by both councils in January 1993. The National Council members honored Executive Director Carol Tracy with a contribution to the Gold Circle Club and an APA medallion in celebration of APA's Centennial. The inscription on the plaque—located in the lobby of the new APA building where the council held a brief ceremony—is “Carol Cousins Tracy, Founder and Executive Director, PSI BETA.” President Ladd installed Donald B. Irwin, PhD, Des Moines Area Community College, Ankeny, Iowa, as Psi Beta national president. In September Psi Chi and Psi Beta moved their national offices to a new location in Chattanooga.

An outstanding achievement of 1992 was the APA centennial publication, *Teaching Psychology in America: A History*, in which Chapter 18 of the book, entitled “Psi Chi and Psi Beta: The Two National Honor Societies in Psychology,” was written by Ruth Hubbard Cousins, Carol Tracy, and Peter Giordano. Under President Irwin's leadership, the Diversity Project 2000 continued to be developed by the Task Force and the Bylaws Committee worked with a parliamentarian, attorney, and the Association of College Honor Societies (ACHS) to propose amendments to the Psi Beta bylaws. In 1993 Psi Beta held its second Chapter Information Exchange at the APS national convention in Chicago. The 1993 APA national convention was held in Toronto, Ontario. The National Council held its business meeting in the Neill-Wycik Hotel where it approved the amendments to the Psi Beta Bylaws and policies proposed by the Bylaws Committee. Two major changes approved were that active chapters would elect future presidents-elect and vote on bylaw amendments. Psi Beta Council members collaborated to produce a leadership handbook for Psi Beta chapter officers. During the Psi Beta National Council annual meeting Dr. Miller, the outgoing historian, installed the 1993–94 president, JoAnn Brannock, PhD, Fullerton College, Fullerton, California.

On February 19, 1994, Psi Beta was approved for membership in the Association of College Honor Societies as the first two-year college honor society member. Through President-Elect Stuber's vision and guidance, the chapters approved renaming and redistributing the Psi Beta regions to match Psi Chi's regions, effective August 11, 1994. The first Diversity Project 2000 Summer Institute and Program was implemented in cooperation with APA, the Center for Mental Health Services (CMHS) and the Center for Substance Abuse Prevention (CSAP) at the APA national convention in Los Angeles. Through President Brannock's efforts, for the first time, Psi Beta cosponsored a workshop with Division Two at the convention. Outgoing Past-President Irwin installed the 1994-95 National Council, with Donna Stuber, PhD, North Central Missouri College, Trenton, Missouri, as national president.

At the beginning of President Stuber's term, Allyn & Bacon Publishers replaced HarperCollins as the sponsors of the research paper competition and gave the national office free email and Internet access through America Online. Medallions bearing the Psi Beta seal and gold-kase Psi Beta pins became available through the national office for Psi Beta members to wear for induction ceremonies and graduations. Also, Psi Beta qualified for a nonprofit bulk rate mail permit, for the first time. On December 13, 1994, the Psi Beta trademark registration was officially registered with the U.S. Patent and Trademark Office. Eastern Vice-President Robin Hailstorks was appointed to the APA Commission on Ethnic Minority Recruitment, Retention and Training in Psychology. Through the newsletters, Psi Beta sought monetary contributions to support the increasing number of programs and awards. The vice-presidents sponsored programs at seven regional psychology meetings. The second Diversity Project 2000 Summer Institute was held in New York City at the APA national convention with Sandy Ladd serving as director. Outgoing past-president Brannock installed the incoming president, Ann Ewing, PhD, Mesa Community College, Mesa, Arizona, and her council.

Highlighting Dr. Ewing's 1995-96 presidency, were preparations to celebrate Psi Beta's 15th anniversary. A Psi Beta Hall of Fame was established for chapters chartered and consistently active for 15 years. A National Community Service Project, Heather's Teddy Bear Drive, and a National Psi Beta Song were adopted in honor of the anniversary. Also, the National Council held its first retreat in Nashville, Tennessee, with a professional facilitator to vision, evaluate the Psi Beta mission and develop long-term goals and strategies for Psi Beta. The Psi Beta national office moved to Psi Chi's second floor and purchased a computer system. A toll-free number and voice mail were established to better serve the chapters. Psi Beta tee shirts and sweatshirts became available for chapters to purchase. The third DP 2000 summer institute was funded by the National Institute on Drug Abuse (NIDA) in Toronto, Ontario, Canada, in conjunction with the APA convention. Robin Hailstorks, PhD, Prince George's Community College, Largo, Maryland, was installed as national president.

Dr. Hailstorks devoted her 1996-97 term increasing Psi Beta's visibility and networking with APA, APS, EPA, CTUP, NIDA, AACC, and CMHS, as well as co-directing the DP 2000 program. Her executive committee met at the Psi Beta national office in June 1997 to develop strategies for the upcoming year. She invited the APA Education

Directorate to meet with the National Council during APA to develop cooperative programs. Jerry Rudmann, PhD, Irvine Valley College, Irvine, California, was installed as Psi Beta's 1997-98 national president.

Dr. Rudmann enhanced the Psi Beta web page, which he had constructed while president-elect. He negotiated with the Office of Teaching Resources in Psychology (OTRP) to make available for community college faculty two models created by Psi Beta council members. Rudmann's council began working with the APA's Education Directorate's Community College Work Group (CCWG) to develop cooperative programs within the different regions. Dr. Rudmann represented Psi Beta at an APS Summit. On June 30, 1998, the seven-year plan with Psi Chi ended. Psi Beta's Executive Committee met in Chattanooga to plan the annual business meeting agenda and to evaluate Psi Beta's situation since Psi Chi no longer had space for Psi Beta's headquarters. The committee moved the Psi Beta National Office once again to the home of the executive director, which would be rent-free and could use the existing Psi Beta telephone numbers. The fifth DP 2000 Summer Institute was held with the 1998 APA convention in San Francisco. The National Council met with Education Directorate and Psi Chi officials and attended a Psychology Partnerships Project (P3) meeting to further develop relationships and programs. L. William Cheney, EdD, Community College of Rhode Island, Warwick, Rhode Island, became the 1998-99 Psi Beta National President.

Immediately, Dr. Cheney's council budgeted for new three-ring looseleaf Psi Beta chapter handbooks, an updated database program, and necessary equipment for the new headquarters. In February the office changed location with the executive director's home, but retained the same post office box and telephone numbers. To enable members to order merchandise more quickly, the national office began accepting all major credit cards throughout the year. For the first time the vice-presidents and the CCWG implemented their cosponsored functions/programs in each of the five regions. Past-president Rudmann represented Psi Beta and community colleges at the meeting of the APS Work Group on Education and Training in Psychological Science where he submitted a position paper about service learning. The work group concluded that higher education needed to totally change and began developing a plan for the process. President Cheney and president-elect Robbye Nesmith co-chaired the Psi Beta program at the 1999 APS convention in Denver, Colorado.

Under President Cheney's leadership, Psi Beta National Council members participated in the P3 Forum in June 1999. The P3 mission was to "...identify, establish, and nurture partnerships to promote the teaching of psychology and to encourage lifelong learning in a diverse, changing world." Present and former Psi Beta council members continue to serve on the nine P3 committees. Representatives of Psi Beta and Psi Alpha, a high school psychology club/honor society in progress, initiated discussion on establishing a formal working relationship. During the 1999 APA convention in Boston, Psi Beta's National Council met with representatives of the Education Directorate and Teachers of Psychology in Secondary Schools (TOPSS) to discuss better supporting each other. Carol Tracy was inducted as the third national honorary member of Psi Beta. For the first time Harcourt Brace College Publishers presented \$300 to the winner of the Outstanding Psi Beta Chapter award. Past-presidents Sandra Ladd and Robin Hailstorks were co-directors of the sixth DP 2000 summer institute held in conjunction with the APA convention. President Cheney passed the gavel to incoming president Robbye Nesmith, Navarro College, Corsicana, Texas.

President Nesmith's council established the Presidents Circle, an advisory committee composed of all former Psi Beta national presidents. Their first task was to help plan and seek funding for Psi Beta's 20th anniversary celebration in 2001. Finally, all council members and the national office had email and communicated with each other regularly and with Psi Beta chapters, psychological associations, and community college faculty. About 2/3 of the chapters had email addresses. Eastern vice-president Tonja Ringgold launched the Psi Beta newsletter online, linked to the Psi Beta home page.

President Nesmith and president-elect Murphy represented Psi Beta at the 2000 APS convention in Miami Beach, Florida. Former Psi Beta president Ann Ewing chaired the CCWG, which continued to cosponsor regional programs with Psi Beta and invited Psi Beta to co-host a reception for two-year college faculty during the next APA convention. In the spring APA co-published with Oxford University Press the *Encyclopedia of Psychology*, which included an article on the history of Psi Beta written by the executive director. Sandy Ladd and Robin Hailstorks with assistants Tawa Witko and Orville Jackson, both 1994 DP 2000 participants, co-directed the seventh DP 2000 summer institute at the APA convention in Washington, DC. Former president Ann Robinson made a generous contribution that established the Ann Garrett Robinson College Life Award to be initially presented in 2001. For the first time a matching grant was generously donated to Psi Beta anonymously in memory of Vincent Roth, a former Psi Chi advisor and fan of Ruth Cousins, and in celebration of Psi Beta's upcoming 20th anniversary. Psi Beta and Division Two invited the Board of Educational Affairs (BEA) to co-host their seventh APA workshop on Innovative Teaching Methods. During the National Council annual meeting held in the APA Building, Robbye Nesmith turned the Psi Beta presidency over to David Murphy, EdD, Waubensee Community College in Sugar Grove, Illinois.

Dr. Murphy began planning the Psi Beta programs for the 2001 APA convention immediately. He and his council worked with the Presidents Circle to make plans for Psi Beta's 20th anniversary celebration at APA. The council worked with the executive director to subcontract Psi Beta's merchandise orders and registrations with SyCom-Systems, beginning July 2001. The membership registration fee was raised to \$50 on January 1, 2001, which included a membership pin. A record-breaking \$10,000 was contributed by friends and council members, and matched by a generous friend, to sponsor the new College Life award and the 20th birthday activities at the convention. Psi Beta provided its first hospitality suite where it held three receptions. Publishers contributed to the Philip Zimbardo reception following his distinguished lecture and the birthday party. APA's Education Directorate

provided for the community college faculty reception co-hosted by the CCWG and Psi Beta in the suite. President Murphy presented Philip Zimbardo, PhD, of Stanford University and Harold Takooshian, PhD, of Fordham University national honorary Psi Beta memberships. Psi Beta's logo was renewed for ten years with the US Patent and Trademark Office. Beverly Burton, MSW, Piedmont Technical College, Greenwood, South Carolina, was installed as Psi Beta president.

The following is Past-President David Murphy's historical report submitted to the National Council at the August 2002 annual business meeting in Chicago.

Barely two weeks after our National Council meeting in San Francisco, the events of September 11, 2001 irrevocably changed all of our lives. The tragic loss of life and the enormity of the destruction in New York and Washington caused by radical Islamic terrorists numbed the entire nation. Psychologists from around the world were mobilized and were consulted on how to deal with the individual and collective trauma that these events produced. Indeed, the young psychologists being trained on our campuses today will be having to deal with new psychological concerns and problems that will arise out of the continuing threat of terrorist acts against the people of the United States. Our world has been changed forever and psychology will command center stage in teaching us how to adapt to these changes. Our discipline is more important now than ever before and I'm glad we're a part of it. Our thoughts and our prayers go out to the victims and their families.

In celebration of Psi Beta's 20th anniversary, Phil Zimbardo was introduced by Dave Murphy as the Ruth Hubbard Cousins Distinguished Lecturer. Phil was the distinguished lecturer for Psi Beta's 10th anniversary as well. The overflow crowd followed Phil to Psi Beta's Hospitality Suite for a reception in his honor. At the reception, both Phil Zimbardo and Harold Takooshian were presented with honorary Psi Beta memberships. Psi Beta's hospitality suite was fully utilized to host a reception for community college faculty that was sponsored by the Community College Working Group, along with Psi Beta's 20th birthday celebration and the annual National Council meeting. Former Psi Beta National President Donna Stuber-McEwen and her husband Michael inaugurated the new web-based distribution center through their company SyCom Systems. The benefits of this new distribution center are many, but the primary benefit of this web-based system is the ease of use for Psi Beta advisors in enrolling new members and ordering merchandise. This outsourcing of the work that Carol Tracy used to have to do is enabling her to reduce her workload and is providing a much faster turnaround time, not to mention the reduction in paperwork and postage costs. Donna has made Psi Beta's website a virtual one-stop shop for all things related to Psi Beta. Perhaps the best part of all of these changes is the fact that Donna is still involved with Psi Beta! Tonja Ringgold, EdD, Baltimore City Community College, Baltimore, Maryland, was installed as Psi Beta president on August 24, 2002, during the Psi Beta National Council meeting at the APA convention in Chicago.

The following is Past-President Beverly Burton's historical report submitted to the National Council at the August 2003 annual business meeting in Toronto, Ontario.

We were once again honored to introduce Dr. Robert J. Sternberg as a lecturer at APA. He was our first Distinguished Lecturer in 1990, and was the 2002 Ruth Hubbard Cousins Distinguished Lecturer in Chicago. He spoke on "The Best Advice I Have to Give: How Can Students Use Psychology to Make the Most of Their Lives?" He was later honored at a reception in the Psi Beta suite, sponsored by Allyn & Bacon Publishers. During the reception Dr. Sternberg was presented with a national honorary Psi Beta membership. The awards ceremony was also held in the Psi Beta suite. The Psi Beta Hospitality Suite was also used for a reception for Community College Faculty sponsored by PT@CC and Psi Beta, and for a workshop "Managing Your Psi Beta Chapter Online" presented by Dr. Donna Stuber-McEwen and Michael McEwen. During the National Council Meeting in August 2002, David Murphy completed his term with the Council. He was master of the ceremony to induct the national officers. Bill Cheney (Eastern Region), Sharon Burson (Southwestern Region), and Jaye Van Kirk (Western/Rocky Mountain) were installed as Vice Presidents. Kenneth Gray was installed as the National President-elect, and Tonja Ringgold as the National President of Psi Beta. A National Council 2002 Retreat in Memphis, TN was held for a strategic planning session facilitated by Dorothy Mitstifer. November 15 – 17 several council members, Dorothy, and Executive Director Carol Tracy created a strategic plan for Psi Beta operations.

World wide 2002-03 was a difficult economic, political, and medical year, which could have had a devastating impact on Psi Beta. In November 2002 the United Nations Security Council unanimously adopted a resolution for inspection of Iraq's disarmament. By March 2003 the United States initiated military strikes against Iraq. In April an alert was posted for Toronto Travel – host to the 2003 APA Convention. The alert ceased on July 8, 2003. Through all of these crises, Psi Beta continued to increase memberships, chapters, and sales. At one point it was questionable whether APA would hold its convention and if so, would Psi Beta participate or move the National Council meeting to Tennessee. Happily, the meetings took place in Toronto as planned. Kenneth Gray was installed as the National President and Jaye Van Kirk became the president-elect while continuing to serve as the Western/Rocky Mountain vice-president.

During Gray's presidency, the council created its first online survey for chapters and the first online newsletter to replace the winter newsletter. Psi Beta continued to publish the fall and spring newsletters. Dr. John Hogan, St. John's College (NY), accepted Psi Beta's invitation to serve as Psi Beta's historian for the 25th anniversary celebration. The busy council also worked on a Privacy Information Policy, Governance Policy, revised Bylaws, and Virtual Server Agreement. The APA and National Council meetings were held in Honolulu, Hawaii. For the first time in many years, four of the east coast council members (outgoing and incoming) did not attend because of the distance

and expense. Those in Hawaii celebrated Psi Chi's 75th anniversary on a Psi Chi cruise. Jaye Van Kirk was installed as the 2004-05 National President.

During President's Van Kirk's tenure the world and the US were beset by political and natural turbulence: war in Iraq involving US troops, terrorist bombs on London's public transportation system, highest oil prices ever, and a tsunami in the Indian Ocean. She concentrated on developing liaisons with other national, regional and local organizations and especially focused on diversity. Fortunately, President Van Kirk and her Search Committee had been working on a plan for hiring a new executive director in 2006. In June 2005, Carol Tracy requested early retirement in order to spend more time with her family, including two soon-due grandchildren. Dr. Jerry Rudmann consented to serve as the Interim Executive Director. Tracy retired on July 1 and the National Council met with Dr. Rudmann at APA in Washington, DC. Sharon Burson was installed as the 2005-06 National President of Psi Beta.

Hurricane Katrina devastated the Gulf Coast, especially New Orleans, in August. Burson and her council offered chapters opportunities to help the Katrina victims. The war in Iraq and on terrorism continued, plus North Korea and Iran caused international unrest. Oil prices continued to rise. For the first time Psi Beta hired a CPA to provide monthly financial reports to the council. During Dr. Burson's presidency the council held more business meetings by conference calls, which included planning the 25th Psi Beta anniversary celebration for APA. A professional DVD on the history and functions of Psi Beta was commissioned for the celebration held in New Orleans on August 12, 2006. Dr. Harold Takooshian, a Psi Beta mentor, helped with the history and a DVD. The council also voted to increase the Carol Tracy Community Service Award number and award amount in celebration of the 25th anniversary. A special program followed by a reception was held to honor Carol Tracy and Ruth Hubbard Cousins, the co-founders, and Ferber Tracy, who assisted them. Special guests who joined the celebration were past-presidents Ladd, Ewing, Hailstorks, Rudmann, Cheney, Nesmith, and Van Kirk. Also present were APA President Gerald Koocher, APA's Martha Boenau, Psi Chi Executive Director Ginny Mathie, Michael Wertheimer, Harold Takooshian and PT@CC members Bob Johnson, Skip Talbert, Donna Duffy and Cerritos College members. Dr. Alberta Johnson was installed as the 2006-07 National President.

PRESIDENTS CIRCLE-PSI BETA NATIONAL PAST-PRESIDENTS

1982-1983	Jim Hail, EdD	McLennan Community College (TX)
1983-1984	Alan Schultz, MA	Prince George's Community College (MD)
1984-1987	Margaret S. Martin, PhD	Piedmont Technical College (SC)
1987-1990	Ann G. Robinson, EdD*	Gateway Community-Technical College (CT)
1990-1991	Richard E. Miller, PhD*	Navarro College (TX)
1991-1992	Sandra L. Ladd, MS*	West Valley College (CA)
1992-1993	Donald B. Irwin, PhD	Des Moines Area Community College (IA)
1993-1994	JoAnn C. Brannock, PhD*	Fullerton College (CA)
1994-1995	Donna Stuber McEwen, PhD	North Central Missouri College (MO)
1995-1996	Ann Ewing, PhD*	Mesa Community College (AZ)
1996-1997	Robin Hailstorks, PhD*	Prince George's Community College (MD)
1997-1998	Jerry Rudmann, PhD*	Irvine Valley College (CA)
1998-1999	L. William Cheney, EdD	Community College of Rhode Island (RI)
1999-2000	Robbye Nesmith, MA	Navarro College (TX)
2000-2001	David R. Murphy, EdD*	Waubonsee Community College (IL)
2001-2002	Beverly Burton, MSW	Piedmont Technical College (SC)
2002-2003	Tonja Ringgold, EdD*	Baltimore City Community College (MD)
2003-2004	Kenneth Gray, PhD	College of DuPage (IL)
2004-2005	Jaye Van Kirk, MA	San Diego Mesa College (CA)
2005-2006	Sharon Burson, EdD	Temple College (TX)
2006-2007	Alberta Johnson, PhD	Georgia Highlands College (GA)
2007-2008	Heather LaCost, PhD	Waubonsee Community College (IL)

*Recipients of the APA Division Two Teaching Excellence Award in the two-year college category

PAST NATIONAL COUNCILS

First Council 1981-1984 (Charter Members)

Todd Gaffaney, PhD, Cerritos College, CA

Irene Osthoff, PhD, Cottey College, MO

Sharon Mikeworth, Lincoln Trail College, IL

Jim Hail, EdD, McLennan Community College, TX, **1981-1983 National President**

Margaret S. Martin, PhD, Piedmont Technical College, SC **1984-1987 National President**

Alan Schultz, Prince George's Community College, MD, **1983-1984 National President**

Ann Garrett Robinson, EdD, South Central Community College, CT (later became Gateway Technical Community College) **1987-1990 National President**

1984-1985 Margaret S. Martin, PhD, Piedmont Technical College, SC, National President

NE Wallace O'Shell, Community College of Allegheny County College, Center-North, PA

NC Sharon Mikeworth, Lincoln Trail College, IL

SC Juan A. Mercado, PhD, , McLennan Community College, TX

SE Margaret S. Martin, PhD, Piedmont Technical College, SC

W Norman Garrett, PhD, Los Angeles City College, CA

1985-1986 Margaret S. Martin, PhD, Piedmont Technical College, SC, National President

NE Wallace O'Shell, Community College of Allegheny County College, Center-North, PA

NC Donald B. Irwin, PhD, Des Moines Area Community College, IA

SC Juan A. Mercado, PhD, , McLennan Community College, TX

SE Margaret S. Martin, PhD, Piedmont Technical College, SC

W Norman Garrett, PhD, Los Angeles City College, CA

1986-1987 Margaret S. Martin, PhD, Piedmont Technical College, SC, National President

NE Ann Garrett Robinson, EdD, South Central Community College, CT

NC Donald B. Irwin, PhD, Des Moines Area Community College, IA

SC Richard E. Miller, PhD, Navarro College, TX

SE Margaret S. Martin, PhD, Lander College, SC

W Norman Garrett, PhD, Los Angeles City College, CA

1987-1988 Ann Garrett Robinson, EdD, South Central Comm. College, CT, National President

Margaret S. Martin, PhD, Lander College, SC. National Past-president

NE Ann Garrett Robinson, EdD, South Central Community College, CT

NC Janet A. Simons, PhD, Des Moines Area Community College, IA

SC Richard E. Miller, PhD, Navarro College, TX

SE Sandra Reeves, PhD, Tri-County Technical College, SC

W Norman Garrett, PhD, Los Angeles City College, CA

1988-1989 Ann Garrett Robinson, EdD, South Central Comm. College, CT, National President

NE Ann Louise Dailey, PhD, Community College of Allegheny County College, Center-North, PA

NC Janet A. Simons, PhD, Des Moines Area Community College, IA

SC Shirley Pritchett, EdD, Northeast Texas Community College, TX

SE Sharold Overton, J. Sargeant Reynolds Community College, VA

W Sandra Ladd, West Valley College, CA

1989-1990 Ann Garrett Robinson, EdD, South Central Comm. College, CT, National President

Richard E. Miller, PhD, Navarro College, TX, President-Elect

NE Ann Louise Dailey, PhD, Community College of Allegheny County College, Center-North, PA

NC Donald B. Irwin, PhD, Des Moines Area Community College, IA

SC Shirley Pritchett, EdD, Northeast Texas Community College, TX

SE Sharold Overton, J. Sargeant Reynolds Community College, VA

W Sandra Ladd, West Valley College, CA

1990-1991 Richard E. Miller, PhD, Navarro College, TX, National President

Sandra Ladd, West Valley College, CA, President-Elect

Ann Garrett Robinson, EdD, South Central Comm. College, CT, National Past-President

NE David DiFabio, PhD, Mohawk Valley Community College, NY

NC Donald B. Irwin, PhD, Des Moines Area Community College, IA

SC Shirley Pritchett, EdD, Northeast Texas Community College, TX

SE Sharold Overton, J. Sargeant Reynolds Community College, VA
W JoAnn Brannock, PhD, Fullerton College, CA

1991-1992 Sandra L. Ladd, West Valley College, CA, National President
Donald B. Irwin, PhD, Des Moines Area Community College, IA, President-Elect
Richard E. Miller, PhD, Navarro College, TX, National Past-President
Ann Garrett Robinson, EdD, South Central Comm. College, CT, Historian
NE David DiFabio, PhD, Mohawk Valley Community College, NY
NC Alice Tate, Kankakee Community College, IL
SC Shirley Pritchett, EdD, Northeast Texas Community College, TX
SE Beth Demro, J. Sargeant Reynolds Community College, VA
W JoAnn Brannock, PhD, Fullerton College, CA

1992-1993 Donald B. Irwin, PhD, Des Moines Area Community College, IA, National President
JoAnn Brannock, PhD, Fullerton College, CA, President-Elect
Sandra Ladd, West Valley College, CA, National Past-President
Richard E. Miller, PhD, Navarro College, TX, Historian
NE Allison Caveglia Barash, Community College of Allegheny County College, Center-North, PA
NC Alice Tate, Kankakee Community College, IL
SC Donna Stuber, PhD, North Central Missouri College, MO
SE Beth Demro, J. Sargeant Reynolds Community College, VA
W Ann Ewing, Mesa Community College, AZ

1993-1994 JoAnn C. Brannock, PhD, Fullerton College, CA, National President
Donna Stuber, PhD, North Central Missouri College, MO, President-Elect
Donald B. Irwin, PhD, Des Moines Area Community College, IA, National Past-President
Sandra Ladd, West Valley College, CA, Historian
NE Robin Hailstorks, PhD, Prince George's Community College, MD
NC Susan Harris-Mitchell, PhD, College of DuPage, IL
SC Sharon Burson, EdD, Temple Junior College, TX
SE Bernice Harshberger, Carteret Community College, NC
W Ann Ewing, Mesa Community College, AZ

1994-1995 Donna Stuber, PhD, North Central Missouri College, MO, National President
Ann Ewing, Mesa Community College, AZ, President-Elect
JoAnn C. Brannock, PhD, Fullerton College, CA., National Past-President
E Robin Hailstorks, PhD, Prince George's Community College, MD
MW Susan Harris-Mitchell, PhD, College of DuPage, IL
SW Robbye Nesmith, Navarro College, TX
SE Bernice Harshberger, Carteret Community College, NC
W/RM Jerry Rudmann, PhD, Irvine Valley College, CA

1995-1996 Ann Ewing, PhD, Mesa Community College, AZ, National President
Robin Hailstorks, PhD, Prince George's Community College, MD, President-Elect
Donna Stuber, PhD, North Central Missouri College, MO, National Past-President
E L. William Cheney, EdD, Community College of Rhode Island
MW Sharon Lansing, PhD, Cottey College, MO
SW Robbye Nesmith, Navarro College, TX
SE LaurieAnn Drogin, Jefferson Community College, KY
W/RM Jerry Rudmann, PhD, Irvine Valley College, CA

1996-1997 Robin Hailstorks, PhD, Prince George's Community College, MD, National President
Jerry Rudmann, PhD, Irvine Valley College, CA, President-Elect
Ann Ewing, PhD, Mesa Community College, AZ, National Past-President
E L. William Cheney, EdD, Community College of Rhode Island
MW Sharon Lansing, PhD, Cottey College, MO
SW Robbye Nesmith, Navarro College, TX
SE LaurieAnn Drogin, Jefferson Community College, KY
W/RM Callista Lee, Fullerton College, CA

1997-1998 Jerry Rudmann, PhD, Irvine Valley College, CA, National President
L. William Cheney, EdD, Community College of Rhode Island, President-Elect
Robin Hailstorks, PhD, Prince George's Community College, MD, National Past-President
E Sidney Hochman, PhD, Nassau Community College, NY
MW David Murphy, EdD, Waubonsee Community College, IL
SW Robbye Nesmith, Navarro College, TX
SE Beverly Burton, Piedmont Technical College, SC
W/RM Callista Lee, Fullerton College, CA

1998-1999 L. William Cheney, EdD, Community College of Rhode Island, National President
Robbye Nesmith, Navarro College, TX, President-Elect
Jerry Rudmann, PhD, Irvine Valley College, CA, National Past-President
E Tonja Ringgold, Baltimore City Community College, MD
MW David Murphy, EdD, Waubonsee Community College, IL
SW Shirley Clay, EdD, Northeast Texas Community College
SE Beverly Burton, Piedmont Technical College, SC
W/RM Callista Lee, Fullerton College, CA

1999-2000 Robbye Nesmith, Navarro College, TX, National President
David Murphy, EdD, Waubonsee Community College, IL, President-Elect
L. William Cheney, EdD, Community College of Rhode Island, National Past-President
E Tonja Ringgold, Baltimore City Community College, MD
MW Kenneth Gray, PhD, College of DuPage, IL
SW Shirley Clay, EdD, Northeast Texas Community College
SE Beverly Burton, Piedmont Technical College, SC
W/RM Callista Lee, Fullerton College, CA

2000-2001 David Murphy, EdD, Waubonsee Community College, IL, National President
Beverly Burton, Piedmont Technical College, SC, President-Elect
Robbye Nesmith, Navarro College, TX, National Past-President
E Tonja Ringgold, Baltimore City Community College, MD
MW Kenneth Gray, PhD, College of DuPage, IL
SW Sharon Burson, EdD, Temple College, TX
SE Beverly Burton, Piedmont Technical College, SC
W/RM Jaye Van Kirk, San Diego Mesa College, CA

2001-2002 Beverly Burton, Piedmont Technical College, SC, National President
Tonja Ringgold, EdD, Baltimore City Community College, MD, President-Elect
Murphy, EdD, Waubonsee Community College, IL, National Past-President
E Tonja Ringgold, EdD, Baltimore City Community College, MD
MW Kenneth Gray, PhD, College of DuPage, IL
SW Sharon Burson, EdD, Temple College, TX
SE Betty Matheson, Northeastern Technical College, SC
W/RM Jaye Van Kirk, San Diego Mesa College, CA

2002-2003 Tonja Ringgold, EdD, Baltimore City Community College, MD, National President
Kenneth Gray, PhD, College of DuPage, IL President-Elect
Beverly Burton, Piedmont Technical College, SC, National Past-President
E Bill Cheney, EdD, Community College of Rhode Island
MW Kenneth Gray, PhD, College of DuPage, IL
SW Sharon Burson, EdD, Temple College, TX
SE Betty Matheson, Northeastern Technical College, SC
W/RM Jaye Van Kirk, San Diego Mesa College, CA

2003-2004 Kenneth Gray, PhD, College of DuPage, IL, National President
Jaye Van Kirk, San Diego Mesa College, CA, President-Elect
Tonja Ringgold, EdD, Baltimore City Community College, MD, National Past-President
E Bill Cheney, EdD, Community College of Rhode Island
MW Heather LaCost, MA, Waubonsee Community College, IL
SW Sharon Burson, EdD, Temple College, TX
SE Alberta Johnson, PhD, Floyd College, GA
W/RM Jaye Van Kirk, San Diego Mesa College, CA

2004-2005 Jaye Van Kirk, San Diego Mesa College, CA, National President
 Sharon Burson, EdD, Temple College, TX President-Elect
 Kenneth Gray, PhD, College of DuPage, IL, National Past-President
E Laura Bittner, Carroll Community College, MD
MW Heather LaCost, PhD, Waubonsee Community College, IL
SW John Phelan, Western Oklahoma State College, OK
SE Alberta Johnson, PhD, Floyd College, GA
W/RM Ginger Osborne, PhD, Santa Ana College, CA

2005-2006 Sharon Burson, EdD, Temple College, TX, National President
 Heather LaCost, PhD, Waubonsee Community College, IL, President-Elect
 Jaye Van Kirk, San Diego Mesa College, CA National Past-President
E Laura Bittner, Carroll Community College, MD
MW Heather LaCost, PhD, Waubonsee Community College, IL
SW John Phelan, Western Oklahoma State College, OK
SE Alberta Johnson, PhD, Floyd College, GA
W/RM Ginger Osborne, PhD, Santa Ana College, CA

2006-2007 Alberta Johnson, PhD, Floyd College, GA, National President
 Heather LaCost, PhD, Waubonsee Community College, IL, President-Elect
 Sharon Burson, EdD, Temple College, TX, National Past-President
E Laura Bittner, Carroll Community College, MD
MW Heather LaCost, PhD, Waubonsee Community College, IL
SW John Phelan, Western Oklahoma State College, OK
SE Don Devers, MA, Northern Virginia Community College
W/RM Fernando Ortiz, PhD, Santa Ana College

2007-2008 Heather LaCost, PhD, Waubonsee Community College, IL, National President
 Laura Bittner, Carroll Community College, MD, President-Elect
 Alberta Johnson, PhD, Floyd College, GA, National Past-President
E Laura Bittner, Carroll Community College, MD
MW Heather LaCost, PhD, Waubonsee Community College, IL
SW Jennifer L. O'Loughlin-Brooks, M.S., Collin County Community College
SE Sheri Chejlyk, PhD, Manatee Community College
W/RM Fernando Ortiz, PhD, Santa Ana College

**CEREMONY FOR
THE INSTALLATION OF NEW CHAPTERS AND
THE INDUCTION OF CHARTER MEMBERS**

PRELIMINARY REMARKS BY INSTALLATION OFFICER

Psi Beta, the national honor society in psychology for community and junior colleges, was founded in 1981 to recognize the scholastic achievements and interests in psychology of two-year college students. Psi Beta provides national recognition and serves as an aid for stimulating interest in psychology as an academic and professional field of endeavor. The knowledge gained from the study of psychology is applicable to any career the student may choose. Through Psi Beta, students feel a sense of community with others in psychology as they learn more about the larger field of psychology. Members are eligible to win national awards in research and community service. But above all, membership in Psi Beta is a well-respected credential for achievement and acknowledges interest in psychology early in one's educational career.

Psi Beta recognizes five classes of members: active, honorary, alumni, inactive, and faculty. The core of any chapter is its active members. These members must be enrolled in a two-year college with a Psi Beta chapter and must have completed at least 12 semester hours total college credit. *(If the chapter's eligibility criteria are more stringent than required by national Psi Beta, the appropriate changes should be noted in this paragraph.)* Also, members must have an overall grade average of "B" or better, or the equivalent of ranking in the top 35% of enrolled students, whichever standard is higher, and at least a "B" average in psychology. Active members are privileged to vote, to hold office and to participate in all Psi Beta activities, including paper or poster presentations and national award competitions. They may wear the emblem of the society.

Local chapters elect a president, vice-president, secretary, and treasurer and any other officers necessary to plan and implement chapter programs and activities. The duties of these officers are those customarily performed by such officers in any organization. While fulfilling their responsibilities, chapter officers also must maintain their scholastic average in order to hold office and vote. With guidance from the national office, members develop their leadership abilities and reach out to serve their communities.

Inevitably, the active ranks each year will be depleted by graduation and transfers to four-year colleges. This fact emphasizes the importance of having an interested faculty advisor who will serve as guardian of the chapter and officers to mentor the incoming officers.

To be granted a Psi Beta charter is an honor. The charter speaks for the psychology curriculum, the training of the faculty, the college as an institution of higher learning, and the students for their serious and conscientious study of, and interest in, psychology. Eligibility standards are monitored by the Association of College Honor Societies, of which Psi Beta is a member.

I, personally, feel honored to participate in this historic event during the formation of the Psi Beta Chapter at (name of college).

**CHAPTER INSTALLATION AND
CHARTER MEMBER INDUCTION CEREMONY**

Installation Officer: Will the advisor of the charter group of Psi Beta come forward? *(Advisor approaches and stands before the table in front of the installation officer.)* You have heard the procedure for obtaining the right to establish a chapter of Psi Beta?

Advisor: I have.

Installation Officer: You have heard the requirements for active membership?

Advisor: I have.

Installation Officer: Do the members whose names appear on the petition meet these requirements?

Advisor: They do.

Installation Officer: You have consented to act as faculty advisor for the group upon its establishment as a regularly organized chapter?

Advisor: I have.

Installation Officer: Do you possess the qualifications required for this trust? Are you interested in maintaining a viable chapter of Psi Beta? Do you understand and agree with the guidelines in the Letter of Understanding for Faculty Advisors?

Advisor: I do.

Installation Officer: Then I welcome you as faculty advisor of the (name of college) Chapter of Psi Beta. You will now take into your charge the materials belonging to the office of the chapter.

(The advisor should have a permanent bound registration book to keep a list of members. The officer materials are handed to the advisor by the Installation Officer—a gavel and chapter copy of Robert's Rules of Order [optional] for the president; a notebook for chapter programs and activities for the vice-president; a notebook for the agendas, minutes, and committees for the secretary; a book for chapter financial records for the treasurer; a scrapbook for the historian. The advisor takes a seat at the table to the right of the Installation Officer.)

Installation Officer: The members of the charter group have been vouched for by the advisor; we shall now proceed with their induction as active (and alumni) members of Psi Beta. The advisor will now present the candidates for induction.

(The following short induction ceremony is presented for use before the induction of officers when a chapter is being installed, in order that all will first become members.)

Installation Officer: Members of the proposed (name of college) Chapter of Psi Beta, we are here to induct into the fellowship of the national organization this group of candidates whose chapter is a member of Psi Beta. Will the advisor present the candidates?

Advisor: *(Name of installation officer)*, I wish to present to you, as installation officer representing the national organization of Psi Beta, the following candidates who will become active (or alumni) members of the *(name of college)* Chapter of Psi Beta. I recommend these candidates to you because I believe they possess interest in the science of psychology and show promise in the field by their academic records. *(Advisor reads the names of candidates. As the names are read, candidates take their place before the installation officer and the advisor.)*

Installation Officer: Candidates, please repeat after me:

Candidates: I, *(stating full name)*, attest that I possess all the requirements for active membership in Psi Beta National Honor Society in Psychology for Community and Junior Colleges. In accepting membership in Psi Beta, I understand and accept the responsibilities which membership entails. On my honor, I pledge to maintain the ideals for which Psi Beta stands to the best of my ability. I further pledge as a member of Psi Beta to actively cooperate in activities and support Psi Beta with my time and resources as may be required.

Installation Officer: You are now members of the *(name of college)* Chapter of Psi Beta in evidence of which you will receive a membership certificate, card, and pin. In assuming the privileges and responsibilities of your memberships and offices, you have created this chapter. Those of you who are becoming members at this date are the charter members of this chapter. Evidence of the existence of this chapter is embodied in this charter, granted by Psi Beta and signed by the National President and Executive Director, which I present to your chapter.

(Present the charter to the advisor.) To you is entrusted the care of this charter. When your term of office expires, you will entrust it to your successor, and so on down the line as long as the chapter exists. May your chapter always be guided by capable leaders.

(Induction of chapter officers takes place at this time. The following form is used for all officers, the only variation being in the enumeration of the duties of the office. Historian and Student Senate Representative format was submitted by the North Central Missouri College Psi Beta Chapter.)

CEREMONY FOR THE INDUCTION OF OFFICERS

Installation Officer: Members of the (name of college) Chapter of Psi Beta, we are about to install in office those members of the group whom you have chosen to represent and to lead you. Leading is an honor and along with any honor goes responsibility. Only the person who accepts the responsibility together with the honor is truly happy and truly effective.

(Turning to the advisor): Faculty advisor, has the group selected a **historian?**

Advisor: It has.

Installation Officer: Ask the historian of the chapter to come forward to be installed into office. *(The advisor reads the name of the elected historian who stands before the installation officer.)*

Installation Officer: As historian, you are required to maintain accurate records of the chapter's activities throughout the year and present to the chapter an annual report at the last regularly scheduled meeting. You are required to maintain the chapter's scrapbook and have the book ready and available for display at chapter activities. Are you prepared to assume and to discharge these responsibilities?

Historian: I am.

Installation Officer: The faculty advisor will now deliver to you the chapter scrapbook. *(The advisor hands the historian the chapter scrapbook.)*

I now declare you duly installed as the historian of the (name of college) Chapter of Psi Beta. Faculty advisor, has the group selected a **student senate representative?**

Advisor: It has.

Installation Officer: Ask the student senate representative of the chapter to come forward to be installed into office. *(The advisor reads the name of the elected student senate representative who stands before the installation officer.)* As the student senate representative, you become a voting member of the Student Senate. You are to represent the members of Psi Beta at all Senate meetings and to present a Senate report at chapter meetings. You are to effectively communicate any questions or concerns of chapter members to the Senate, and above all, be responsive to decisions that will benefit the campus community. Are you prepared to assume and to discharge these responsibilities?

Student Senate Representative: I am.

Installation Officer: I now declare you duly installed as the student senate representative of the (name of college) Chapter of Psi Beta.

Faculty advisor, has the group selected a **Chapter Delegate?**

Advisor: It has.

Installation Officer: Ask the chapter delegate of the chapter to come forward to be installed into office. *(The advisor reads the name of the elected Chapter Delegate who stands before the installation officer.)* As the Chapter Delegate, you become the

official liaison between the chapter and National Council. You represent your Psi Beta chapter members by bringing all national ballots and surveys to Psi Beta meetings for a vote by active members. You record the official vote of the majority and submit it to the National Council as directed. Are you prepared to assume and to discharge these responsibilities?

Chapter Delegate: I am.

Installation Officer: I now declare you duly installed as the Chapter Delegate of the (name of college) Chapter of Psi Beta. Faculty advisor, has the group selected a **treasurer?**

Advisor: It has.

Installation Officer: Ask the treasurer of the chapter to come forward to be installed into office. *(The advisor reads the name of the elected treasurer who stands before the installation officer.)* As treasurer, you are to hold the funds of the chapter and to pay them out only on the order of the Society. You are required to present to the Society an annual report showing the amount on hand at the beginning of the year, amount collected and spent, to keep accurate records of these several items so that an accurate check can be made at any time by the Society, and to see that the membership fees are sent to the national office before the induction ceremony takes place. Are you prepared to assume and to discharge these responsibilities?

Treasurer: I am.

Installation Officer: The faculty advisor will now deliver to you the equipment of your office. *(The advisor hands the treasurer the chapter financial records.)* I now declare you duly installed as the treasurer of the (name of college) Chapter of Psi Beta. *(The treasurer is assigned a chair at the installation table.)* Faculty advisor, has the group selected a **secretary?**

Advisor: It has.

Installation Officer: Ask the secretary of the chapter to come forward to be installed into office. *(The advisor reads the name of the elected secretary who stands before the installation officer.)* As secretary, you are required to keep an accurate record of the proceedings or “minutes” of each meeting in the form prescribed in Robert’s *Rules of Order*; to have them ready for inspection by any member of the Society at any time; and to read them at meetings of the Society; to prepare an order of business for the president or chairperson; to keep a list of all committees; to have custody of all papers of the Society not in the custody of other officers; to see that registration cards are properly filled out and sent to the national office before an induction takes place; to send news of the chapter activities regularly and the elections of officers as they take place. Are you prepared to assume and discharge these responsibilities?

Secretary: I am.

Installation Officer: The faculty advisor will now deliver to you the equipment of your office. *(The advisor hands the secretary the chapter records of minutes and*

memberships.) I now declare you duly installed as the secretary of the (name of college) Chapter of Psi Beta. Faculty advisor, has the group selected a **vice-president?**

Advisor: It has.

Installation Officer: Ask the vice-president of the chapter to come forward to be installed into office. *(The advisor reads the name of the elected vice-president who stands before the installation officer.)* As vice-president, you are required to be ready to assume duties of the regularly elected president in the absence of that officer. You also are to serve as program chair. As go the programs, so goes the interest in your meetings. You are to introduce speakers at meetings and to be responsible for obtaining speakers and meeting facilities, as well as arranging entertainment features of meetings. Are you prepared to assume and discharge these responsibilities?

Vice-President: I am.

Installation Officer: The faculty advisor will now deliver to you the equipment of your office. *(The advisor hands the vice-president the program records.)* I now declare you duly installed as the vice-president of the (name of college) Chapter of Psi Beta. *(The vice-president is assigned a chair at the installation table.)* Faculty advisor, has the group selected a **president?**

Advisor: It has.

Installation Officer: Ask the president of the chapter to come forward to be installed into office. *(The advisor reads the name of the elected president who stands before the installation officer.)* As president, you will find a detailed statement of your duties in *Robert's Rules of Order*. In general, you are expected to call the meetings to order, to preside at all the meetings, to announce the business before the Society, to preserve order and decorum, to be familiar with parliamentary procedures so as to decide all questions before they arise, and to assist the development of leadership skills in all of your officers. The conduct, value, and contribution to (name of college) exhibited by this chapter rest upon your shoulders more than upon the shoulders of any other officer or member of the Society. Are you prepared to assume and discharge these responsibilities?

President: I am. *(The advisor hands the president the gavel.)*

Installation Officer: I now declare you duly installed as the president of the (name of college) Chapter of Psi Beta. You are now officers of the (name of college) Chapter of Psi Beta. In assuming the privileges and responsibilities of your offices, you are responsible for this chapter. *(To the president):* May the chapter always be guided by capable leaders. *(President is seated at an appropriate place at the table with the other officers.)* Since the officers have been invested with their duties of office, I declare the (name of college) Chapter of Psi Beta properly installed. On behalf of the national office of Psi Beta, I welcome you and now, with best wishes for success, I put the meeting into the hands of the president. *(Installation officer leaves the table and takes a seat with the audience.)*