

## **Psi Chi & Psi Beta Collaboration Grant Call for Proposals**

### **Description**

In order to encourage collaborative and cooperative activities and projects between Psi Beta and Psi Chi chapters, this grant has been established to help collaborating chapters achieve their goals with support from both Societies. The program will provide seed funding for up to four collaborating chapter pairs. Four grants will be awarded. (All applicants for the Collaboration Grant will automatically be entered into Psi Beta's Building Bonds Award competition – this applies to Psi Beta chapters only.)

### **Application Deadlines**

Proposals for a fall collaborative project must be received on or before **June 1**. Proposals for a spring project must be received on or before **February 15**.

### **Eligibility**

Open to all active Psi Beta chapters and Psi Chi chapters. Chapters are only eligible to win one grant per academic year. Applications must be submitted by at least one officer from the Psi Beta chapter, and one officer from the Psi Chi chapter.

### **Grants**

- The grant will be \$500 (\$250 to the Psi Beta chapter and \$250 for the collaborating Psi Chi Chapter).
- All completed projects will be entered into the Building Bonds Award competition.

### **Application Requirements**

- Letters of support from each advisor written on campus letterhead, signed, and saved as a pdf file.
  1. A letter of support for the proposed collaborative project from the Psi Beta faculty advisor.
  2. A letter of support for the proposed collaborative project from the Psi Chi faculty advisor.
- Letters of support from each chapter's officers, signed, and saved as a pdf file.
  1. A letter of support for the proposed collaborative project from the Psi Beta officers.
  2. A letter of support for the proposed collaborative project from the Psi Chi officers.
- Cover Sheet including:
  1. Names of the collaborating Psi Beta and Psi Chi chapters,
  2. Date of charter for each chapter,
  3. College/University names and addresses,
  4. Name and email address of the officer who will serve as contact for each chapter.
- A 600-800 word grant proposal for an activity or project to be completed during fall or spring:
  1. Collaborative process (describe how the collaboration between Psi Chi and Psi Beta chapters will work);
  2. Description of project (include time frame, project outline, whether or not the project has been done in the past, and measurable goals);
  3. Description of the groups served;
  4. Evaluation process (include the instrument/evaluation form that will be used to assess the final outcome, product, or impact of the project);
  5. Proposed Budget (include all costs, how any expenses exceeding the grant amount will be funded, and what will happen to the project if no grant is awarded).

### **Final Report**

All grant recipients are required to submit a summary report by **June 1** (for a fall or spring project). The summary report should include an evaluation of the project (i.e., extent to which your goals were met), the total number of Psi Chi and Psi Beta officers and members involved in the project, the total number of Psi Beta and Psi Chi chapters involved in the project, and the final budget. With the summary report, please include any materials (e.g., publicity flier, copy of the program, PowerPoint with a project overview, selected photographs, newspaper articles, letters of appreciation, etc.) from the activity or project.

### **Submission**

Please submit application and final report to Psi Beta's central office. Send digital version to [jrudmann@ivc.edu](mailto:jrudmann@ivc.edu) or hard copy version to Psi Beta, 6025 E. Camino Correr, Anaheim, CA 92807